Adobe InDesign
Half Day Courses

1/2 Day Course: Print Ready and PDF's

A Half Day On-Line Course covering the checklist of essential aspects of preparing an Adobe InDesign publication for commercial printing and for digital applications. A basic understanding of Adobe InDesign would be advisable.

What You Will Cover?

- Document Setup
- Allowing for Bleed
- Adding Text
- Placing Images
- Preparing for Print
- Checking Errors
- Checking Links
- Packaging the Document
- Preparing a Print-Ready PDF
- Preparing for Digital Distribution

1/2 Day Course: Master Pages & Templates

A Half Day On-Line Course taking an in-depth look on how to work more efficiently in Adobe InDesign using Paragraph Styles, Master Pages, Templates and Libraries. A basic understanding of Adobe InDesign would be advisable.

What You Will Cover?

- Document Setup
- Adding Text
- Creating Paragraph Styles
- Setting Default House Styles
- Understanding Character Styles
- Setting Up the Master Page
- Working with Multiple Masters
- Understanding Templates
- Using the Library Palette

Adobe InDesign
Half Day Courses

1/2 Day Course: Creating Interactive PDF's

A Half Day On-Line Course using Adobe InDesign to create interactive PDF documents that include tables of contents, hyperlinks, buttons and interactive forms. A basic understanding of Adobe InDesign would be advisable.

What You Will Cover?

- Document Setup
- Setting Up Paragraph Styles
- Setting Up Character Styles
- Creating the Table of Contents
- Converting Document Text to Hyperlinks
- Adding Hyperlinks to Images
- Hyperlinking to an Email Address
- Hyperlinking to Another Page
- Creating Buttons with Rollover Effects
- Creating Interactive Forms with Send Button
- Converting to Interactive PDF

1/2 Day Course:

What You Will Cover?

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